



**MORTGAGE
CONNECT**



Vendor Privacy Notice

Mortgage Connect, LP

600 Clubhouse Drive, Moon Township, PA 15108

Phone: (866) 789-1814 | Fax: (866) 789-1845

www.MortgageConnectLP.com



1. Purpose

Mortgage Connect, LP and its subsidiaries and affiliates (hereinafter collectively referred to as the “Company”) provide title, escrow, and appraisal services to institutional lenders and real estate firms throughout the United States. Due to the nature of those services, the Company must utilize third party providers to complete a portion of these services.

This Privacy Policy explains how the company collects, uses, and discloses your personal information and other information about you or the firm you represent or are associated with. This policy applies to the personal information the company obtains through the onboarding process and any required information needed to maintain your profile.

2. Types of Information Collected

During the onboarding process the following personal information is collected.

- Address
- Phone Numbers (Work, Cell Phone)
- Email Address
- Social Security Number (SSN)/Tax Id Number (TIN)
- Driver’s License
- Background Check
- Bank Account and Routing Number (Required for ACH Payment)

3. How Information Is Collected

We may collect personal information from you through the initial onboarding application, updates to existing personal information or through third party websites you may participate in such as Snap Docs or the National Notary Association (NNA).

4. Use of Collected Information

Your personal information is used to set up an individual vendor profile within the company’s proprietary system. Mortgage Connect may then use your personal information for the following purposes:

1. To communicate and manage the assignment of orders.
2. To process your payments and provide yearly tax information.
3. To prevent and/or process claims.
4. To respond to law enforcement or regulator requests as required by applicable law, court order, or governmental regulations.
5. Auditing for compliance with federal and state laws, rules, and regulations.



5. How We Protect Your Information

The company strives to maintain the confidentiality and integrity of your information and has instituted measures to restrict access to only those parties who need the information. We maintain physical, electronic and procedural safeguards that comply with the law to guard your personal information.

If you have any questions or comments about this Notice, the ways in which Mortgage Connect collects and uses your information described herein, your choices and rights regarding such use, or wish to exercise your rights under law, please contact us at:

Phone: Toll Free at 866-789-1814

Email: Privacyrequests@Mortgageconnectlp.com

Mailing Address: Mortgage Connect

600 Clubhouse Drive

Moon Twp, PA 15108

Attn: Legal/Privacy Officer

