



**MORTGAGE
CONNECT**

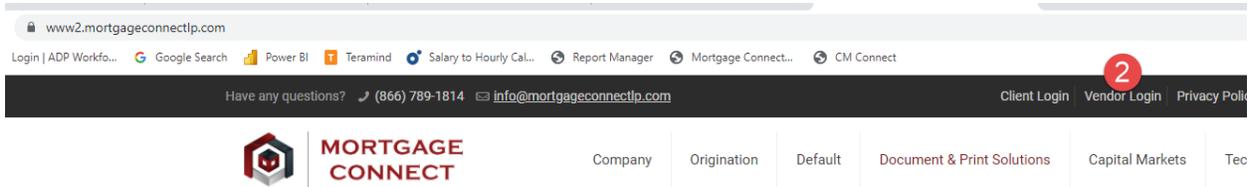
eConnect Online Abstractor Guide

Contents

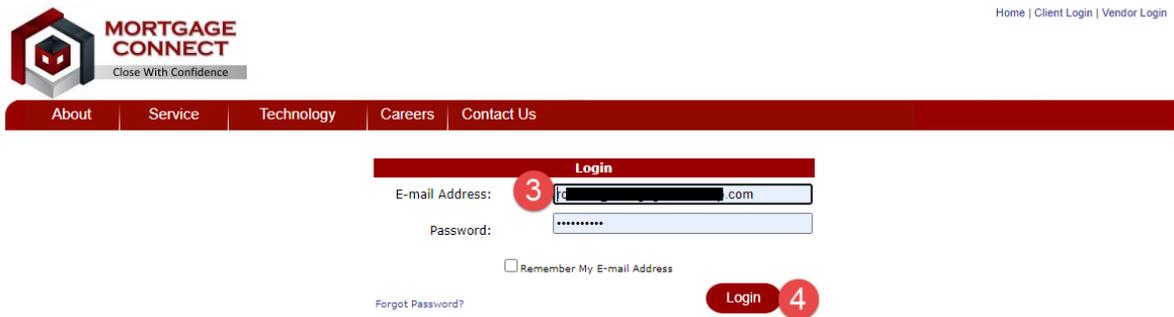
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Website Login

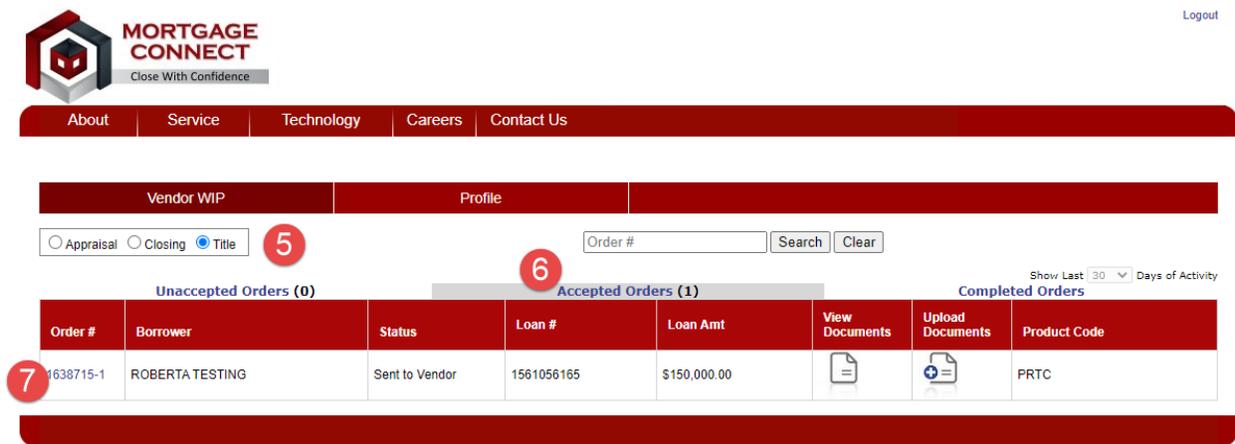
1. Open the Mortgage Connect website at www.mortgageconnectlp.com (works best with Google Chrome)
2. Click on Vendor Login



3. Enter your username and password
4. Click Login



5. Be sure Title is selected
6. Open the Accepted Order tab
7. Click the Order # link to open the order



8. Click the Online Abstractor Callback Sheet button

Order Summary

Order Information

Order #: 1638715-01 Fee: \$0.00

Borrower Name: RC Seller Name:

Phone Number:

Property Address: 12: 2
ALAMEDA, CA 94501

8

Online Abstractor Callback Sheet

Order Details **Notes**

Vendor Order No: Save

Vendor Instructions:

Search Requested: PRTC Days Late: 0

Close

**Keep in mind that not all sections will be applicable to your order but are available

Basic Information

1. The Order No and Status will appear at the top of the screen. **Please verify that the Order Nos. match**
2. Enter the Search Date
3. Enter the Courthouse Effective Date
4. Enter Copy fees OR other additional fees (**NOTE: This is for additional fees only**)
5. Enter the City/Municipality/Township name
6. Select from the dropdown list City, Municipality or Township
7. Enter the County or Parish
8. Answer the questions Yes, No or N/A
9. Enter any additional comments regarding the Basic information
10. Click Next

Step 1- Basic Information

[Step 2- Current Vesting](#)

[Step 3- Taxes](#)

[Step 4- Mortgages](#)

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[Finish](#)

Order No: 1638715-1 **1** Status: In Progress

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Please correct the following issues:

- Search Date must be after Effective Date

Property Information

Search Date **2** Effective Date **3**

Additional Fees (include Copy Cost) **4**

City\Municipality\Township **5** **6**

County\Parish **7**

Is Address Same as Ordered Yes No

Condo or P.U.D. Yes No

Waterfront Yes No

Mobile Home Yes No

Purchase Abstracted 20 years Yes No N/A

Copies of Chains Included Yes No N/A

Judgments Ran On Buyer and Seller Yes No **8**

Are there ANY PRIOR RELEASED/ SATISFIED LIS PENDENS OF RECORD ON THE CURRENT SECURITY INSTRUMENT? (If yes please provide a copy of the Lis Pendens and a Copy of the Release or Satisfaction) Yes No

Does this Deed Convey 100% Yes No

All Parcels/Tracts Make Up the Ordered Address Yes No

Registered Land/Torrens Yes No

Interest Type FeeSimple LeaseHold

Comments **9**

10 Next

Current Vesting

1. Enter the Grantor from the most Current Deed
2. Enter Vesting
3. Enter the Grantee from the most Current Deed
4. Enter Vesting
5. Enter the Date of the Deed
6. Enter the Recorded Date of the Deed
7. Enter the Consideration Amount or check the Good & Valuable Consideration checkbox
8. Enter the Percentage of the Interest conveyed
9. Enter the Book, Volume reference of the most Current Deed
10. Enter the Page reference of the most Current Deed
11. Enter the Instrument # of the most Current Deed, if applicable
12. Enter any comments regarding the most Current Deed information
13. Enter the Legal Description of the subject property
14. Click Save and Continue (this will save information from all pages to this point or Previous to return to Basic information)

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Order No: 1638715-1 Status: In Progress

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Current Vesting

Grantor 1

Vesting 2

Grantee 3

Vesting 4

Dated 5 Recorded 6

Consideration Amount 7 - or - Good & Valuable Consideration

Conveys 8 %

Book 9 Page 10

Instrument # 11

Comments 12

Legal Description 13

14

Taxes

1. Enter the Subject Property Tax ID #
2. Enter the Land and Building values.
 - a. The total will add the two automatically
3. Select Yes or no for Multiple Parcels. N/A if this does not apply
 - a. NOTE: if Yes or No is selected Explain becomes a required field
4. Enter any comments regarding Assessments
5. Enter the Real Estate Tax information
 - a. Select from the dropdown list the tax type
 - i. REMEMBER if multiple taxes, enter all that apply. (Ex. PA has three taxes County, City/Township and School)
6. Click Save and Continue (this will save information from all pages to this point or Previous to return to Current Vesting)

Step 1- Basic Information

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Order No: 1638715-1 Status: In Progress

Assessment

Tax Id # 987-654-32

Land 15,000.00 Building 25,000.00 Total 40

Multiple Parcels - Does the Tax ID cover all Tracts/Parcels? Yes No N/A

Explain

One Parcel Only

Assessment Comments

Current Taxes

Tax Type	Year	Status			Amount	Due Date
County	2020	<input type="radio"/> Open	<input checked="" type="radio"/> Paid	<input type="radio"/> Delinquent	5000.00	01/31/2021
		<input type="radio"/> Open	<input type="radio"/> Paid	<input type="radio"/> Delinquent		
		<input type="radio"/> Open	<input type="radio"/> Paid	<input type="radio"/> Delinquent		
		<input type="radio"/> Open	<input type="radio"/> Paid	<input type="radio"/> Delinquent		

Previous Save and Continue

Mortgages

1. Are there any open Mortgages, click Yes or No
2. Is there a Satisfied Mortgage, click Yes or No
3. If there is an Open Mortgage, enter how many
 - a. If more than one, fields will become available to enter multiple Mortgages

Click Save and Continue (this will save information from all pages to this point or Previous to return to Taxes

- a. If there are any open Mortgages, this will open the screen to enter Mortgage Information

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Order No: 1640923-1 Status: In Progress

Mortgages

Are there any open mortgages? 1 Yes No

Is there a Satisfied Mortgage? 2 Yes No

[Previous](#) [Save and Continue](#)

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Order No: 1640923-1 Status: In Progress

Mortgages

Are there any open mortgages? 3 Yes No

How many mortgages would you like to enter? 3 (press Enter or Tab)

[Previous](#) [Save and Continue](#)

Mortgages (cont.)

3. Enter the Mortgagor
4. MERS answer Yes or No
5. Enter the Mortgagee
6. Enter the Trustee, if applicable
7. Enter Property Information
8. Enter the Date of the Mortgage
9. Enter the Recorded Date
10. Enter the Book, Page and Instrument #, if applicable
11. Enter the Amount of the Mortgage
12. Is the mortgage Open Ended, click Yes or No
13. Enter a reason for the Modification or Recording
14. Was the Mortgage Assigned, click Yes or No
 - a. If more than one Assignment this will enable the fields to enter multiple Assignments
15. Click if this is Subject Mortgage

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Order No: 1638715-1 Status: In Progress

MORTGAGE CONNECT
Close With Confidence

Mortgages

Are there any open mortgages? Yes No

How many mortgages would you like to enter? (press Enter or Tab)

Mortgage 1

Mortgagor 3

MERS Yes No 4

Mortgagee 5

Trustee 6

Street Name Zip 7

State City 7

Dated 8 Recorded 9

Book Page 10

Instrument # 10

Amount 11 Open Ended Yes No 12

Reason For Modification/Recording 13

Was this mortgage assigned? Yes No 14

Is this Subject Mortgage ? 15 16

How many Modifications would you like to enter? (press Enter or Tab)

Mortgages (cont.)

16. Enter the Last Assigned To information

17. Enter the Assigned Date

18. Enter the Recorded Date

19. Enter the Book, Page and Instrument #, if applicable

Click Save and Continue (this will save information from all pages to this point or Previous to return to Taxes)

How many assignments would you like to enter? (press Enter or Tab)

***New York - Need All Assignments**

Mortgage Assignment 1

Last Assigned To	16	<input type="text"/>
Assigned	17	<input type="text"/> 
Recorded	18	<input type="text"/> 
Book		<input type="text"/> Page <input type="text"/>
Instrument #	19	<input type="text"/>

Prior Deeds

1. Enter the number of Deeds
2. Enter the Grantor from the most Current Deed
3. Enter the Vesting
4. Enter the Grantee from the most Current Deed
5. Enter Vesting
6. Enter the Date of the Deed
7. Enter the Recorded Date of the Deed
8. Enter the Consideration Amount or check the Good & Valuable Consideration checkbox
9. Enter the percentage of the Interest conveyed
10. Enter the Book, Volume reference of the most Current Deed
11. Enter the Page reference of the most Current deed
12. Enter the Instrument # of the most Current Deed, if applicable
13. Enter any comments regarding the most Current Deed information
14. Click Save and Continue (this will save information from all pages to this point or Previous to return to Mortgages)

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Please correct the following issues:

- Grantor is required
- Grantee is required
- Dated is required
- Recorded is required

Prior Deeds

How many prior deeds would you like to enter? (press Enter or Tab)

Prior Deed 1

Grantor

Vesting

Grantee

Vesting

Dated = Recorded

Consideration Amount - or - Good & Valuable Consideration

Conveys %

Book Page

Instrument #

Comments

Judgments

1. Enter the number of Judgments
2. Enter the Judgment type. i.e. Judgment, Fed Tax Lien, Child Support, etc.
3. Enter the Plaintiff
4. Enter the Defendant
5. Enter the Date of the Judgment
6. Enter the Recorded Date of the Judgment
7. Enter the Book, Page and Instrument #, if applicable
8. Enter the Case #
9. Enter the Principle Amount of the Judgment
10. Enter the Plaintiff Attorney or Creditor name
11. Enter the Plaintiff Attorney or Creditor Phone #, if applicable
12. Enter the Plaintiff Attorney or Creditor address information, if applicable

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Judgments / Liens

How many Judgments/Liens would you like to enter? **1** 1 (press Enter or Tab)

Judgments/Lien 1

Type **2**

Plaintiff **3**

Defendant **4**

Dated **5** Recorded **6**

Book **7** Page

Instrument # Case # **8**

Principle Amount **9**

Plaintiff Attorney **10**

Phone

Address 1 **11**

Address 2

City State Zip Code

12

Exceptions

1. Enter the number of Easements
2. Select the type of Easement from the dropdown list
3. Enter a short explanation
4. Enter the date the easement was recorded
5. Enter who the Easement is From
6. Enter who the Easement is To
7. Enter the Book, Page and Instrument #, if applicable
8. Enter any Comments related to the easements to further explain
9. Click Save and Continue (this will save information from all pages to this point or Previous to return to Judgments)

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Exceptions

How many Exceptions would you like to enter? (press Enter or Tab)

Exception 1

Type Explain

Recorded

From

To

Book Page

Instrument #

Comments

Foreclosure / Lis Pendens

1. Enter the Case Number
2. Enter the Plaintiff name
3. Enter the Defendants name
4. Enter the date of the Foreclosure / Lis Pendens
5. Enter the Filed (Recorded) date of the Foreclosure / Lis Pendens
6. Enter the Book, Page and Instrument #, if applicable
7. Enter the Substitute Trustee, if applicable
8. Click Yes or No, are all the items divested through the Foreclosure?
9. Click Yes or No, are there any notices to Creditors?
10. Enter the Current Status
11. Enter any additional Comments
12. Click Save and Continue (this will save information from all pages to this point or Previous to return to Exceptions)

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Foreclosure / Lis Pendens

Case # 1

Plaintiff 2

Defendants 3

Dated 4 Filed 5

Book 6 Page

Instrument #

Substitute Trustee 7

Are all liens divested through foreclosure? Yes No 8

Notice to creditors? Yes No 9

Current Status 10

Comments 11

12

Estate Information

1. Enter the name of the deceased
2. Enter the Date of Death
3. Enter the date the Estate Information was Filed
4. Enter the name of the Executor / Administrator
5. Click Yes or No, did the decedent die Testate
6. Click Yes or No, did the decedent die Intestate
7. Click Yes or No, was there any Inheritance Tax
8. Click Yes or No, is the Estate closed
9. Click Yes or No, Is there any specific Devise
10. Enter any additional Comments
11. Click Save and Continue (this will save information from all pages to this point or Previous to return to Foreclosure / Lis Pendens

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Estate Information

Name of Deceased **1**

Date of Death **2** Filed **3**

Executor/Admin **4**

Testate **5** Yes No

Intestate **6** Yes No

Inheritance Tax **7** Yes No

Is the Estate Closed **8** Yes No

Any Specific Devise **9** Yes No

Comments **10**

11

Upload Documents

While you are doing the search, be sure to save any supporting documentation for the abstract to your computer

1. Select Copies from the dropdown list
2. Browse to where the documents have been saved on your computer (PDF format)
3. Add any additional Comments
4. Click Upload
 - a. The uploaded document will appear in a grid above the Upload Document section

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Documents

Upload Document

Type **1** **2** Choose File No file chosen

Comments **3**

4 Upload

Previous Save and Continue

6. The document now appears in a grid form
7. Clicking the Document Name link will open the document for viewing
8. Clicking the Remove button will delete the selected document
9. Click Save and Continue (this will save information from all pages to this point or Previous to return to Estate Information)

Step 5- Prior Deeds
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Documents

Document Name 6	Type	Upload Date	
eConnect Online Abstract Rev 04.07.2014 .1.pdf	Other	2/23/2021 4:31:34 PM	Remove 8

7

Upload Document

Type Choose File No file chosen

Comments

Upload

9 Previous Save and Continue

Completing / Submitting the Call Back Sheet

Preview the Call Back Sheet and correct any errors by using the Previous Button

REMEMBER: Once the Call Back Sheet is submitted, corrections cannot be made

1. Click the checkbox to confirm that the PDF contains information you intended to provide
2. Add any additional Comments
3. Click Submit

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MORTGAGE CONNECT
Close With Confidence

Complete Call Back Sheet

Before submitting, you must review PDF for accuracy of data. Once submitted you will not be able to make any modifications. [View PDF](#) 1

2 I confirm that the PDF contains the information I intended to provide.

Comments

3

Previous Submit